



UMIST Graduate School

Application for Admission to Postgraduate Study

This form, when completed, should be returned to the **Graduate School Office, UMIST, PO Box 88, Manchester M60 1QD (Fax No. 0161 200 8893).**

Please complete the form in CAPITAL LETTERS with a black pen or in typescript

SURNAME _____ Other names _____

Title (eg Mr, Mrs, Miss) _____

Male/Female _____ Married/Single _____ Date of birth _____

Permanent Address _____

Telephone No. _____ Fax No. (if any) _____ Email address (if any) _____

Address for correspondence (if different) _____

Telephone No. _____ Fax No. (if any) _____ Email address (if any) _____

Nationality _____ Country of permanent residence _____

Next of kin _____ Address _____

If you are an overseas national, when did you first arrive in the United Kingdom? _____

In which department do you wish to study? _____

For which degree do you wish to apply? (please tick)

Postgraduate Diploma MSc by examination & dissertation Master's by research (M Phil) MRes Doctoral degree

If applying for an MSc course by examination and dissertation, give the title of the course (see Prospectus).

If applying for a research degree, give a brief outline of the area in which you wish to work. (Details of research areas in UMIST are given in the Prospectus. Attach a separate sheet if necessary.)

When do you wish to start your course? (MSc courses by examination and dissertation normally start in September. Students studying for research degrees may register in September, January, April or July.)
Please enter year of proposed entry in appropriate box below

September January April July

Do you wish to register on a full-time or part-time basis? _____

If part-time, how much time free of employment will you be able to devote to your studies? _____

Higher Education

Please list present and previous higher educational institutions attended in chronological order

Dates		Full or part-time	Name of Institution	Subject(s) studied	Qualification awarded	Class/grade awarded	Year degree etc awarded
From	To						
Month/Year	Month/Year						

Applicants must fill in the above section and are strongly advised to submit a transcript of their studies to date

If English is not your first language, please give details of any formal English Language qualifications you have obtained, including results (eg IELTS, TOEFL).

If you are applying to the Manchester School of Management from outside the UK, you will normally be required to take the GMAT examination. If you have already taken the test, please give the date when it was taken and the score which you achieved, if known.

If you have a professional qualification (such as corporate membership of a professional body), please give details, including the date when the qualification was obtained.

Employment

Please give details of **relevant** employment/experience

Dates		Position held/nature of work	Name and place of employment
From	To		

References

Please give the names and addresses of two referees who are able to comment on your work and academic suitability for postgraduate study. At least one should be a member of the academic staff of the institution where you last studied.

Name _____ Name _____

Appointment held _____ Appointment held _____

Address _____ Address _____

Tel No _____ Tel No _____

Email/Fax Number _____ Email/Fax Number _____

What principally influenced you to apply to UMIST? (Please tick appropriate box)

Advertisement	<input type="checkbox"/>	Recruitment fair	<input type="checkbox"/>
Recommendation	<input type="checkbox"/>	Other (please specify)	<input type="checkbox"/>
UMIST publicity	<input type="checkbox"/>		

Please give details of where you saw an advertisement, who recommended UMIST to you, etc.

If you have applied or intend to apply to other institutions, please state where

Funding of study

How do you intend to fund your studies?

Grant/Scholarship	<input type="text"/>	Employer	<input type="text"/>
Self/family	<input type="text"/>	Other (please specify)	<input type="text"/>

Please give details of any grants or scholarships you have been awarded or have applied for.

Already awarded _____

Applied for _____

If eligible, do you wish to be considered for a UK Government Research Council Award?
(Available for UK and EU students only.)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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UMIST welcomes applications from people with disabilities and considers them in the same way as other candidates. It is, however, useful to know of any special needs in advance so that an assessment may be made whether appropriate facilities are likely to be available.

If you have a disability which affects your mobility or is likely to affect your ability to study, please give details.

Data Protection Act 1998

The information on this form will be stored in electronic and manual form and will initially be used for all purposes relating to the applicant's admission to UMIST, being disclosed to those members of staff of UMIST, and, where appropriate in the case of joint courses and facilities, of the University of Manchester, who have a need to see it. The Data Controller is UMIST. Details of the UMIST Register Entry/Notification with the Data Protection Commissioner may also be found on the WWW under <http://www.open.gov.uk/dpr/dprhome.htm> (searching under "University of Manchester Institute of Science and Technology"). The data will, in due course and in the case of those applicants offered a place, form the basis of the data processed in relation to the applicant's registration as a student and will be disclosed only to those categories of person in respect of whom UMIST is registered to disclose, where (and only where) there is a legitimate reason to do so. Data will at all times be processed in accordance with the Data Protection Act. In signing this form, the applicant will be assumed to be giving his/her consent to the processing of the data provided, including that relating to any disability indicated above. A full statement of how UMIST intends to process student data will be provided at the time of Registration in the *Registration Procedures and Student Record Code Book*, but a copy may be obtained at any time from the Data Protection Co-ordinator.

Further information

Please provide here any other information (eg, your future career plans) which you consider would be helpful to those considering your application.

Declaration

I hereby apply for admission to postgraduate studies at UMIST. I confirm that the information provided in this application is correct.

Signature _____ Date _____

For Official Use Only

Course

Postgraduate Diploma	MSc by E & D	MPhil	MRes	PhD	Eng D
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Recommended period of course _____ years, commencing _____

If part-time attendance, number of days per week _____

Conditions of admission _____

Research topic or title of course (CAPITAL LETTERS, please)

Name of Supervisor _____

PhD applicant's evidence of research:

MSc thesis/dissertation seen by proposed supervisor YES/NO Date _____

MSc thesis/dissertation has been/will be submitted to University of _____ by _____ (date)

Signature of Supervisor _____ Date _____

Signature of Postgraduate Admissions Officer _____ Date _____