

APPLICATION FOR GRADUATE STUDY

Before completing this form, you are advised to read the Graduate Prospectus or to consult the graduate study pages on the Internet [<http://www.york.ac.uk/admin/gso/gsp/>].

Please complete the form legibly and in black ink, as it may be photocopied.

For office use only			
No.:			
a	b	c	
Offer			
Reject			
WD		Defer	

1 Personal details

Surname / Family name

Forename(s) / Given name(s)

Title (e.g. Mr, Miss, Mrs, Ms)

Previous surname (where applicable)

Date of birth (day/month/year) / / Gender (male or female)

Permanent address

(include postcode if in UK)

Telephone

Fax

e-mail

Address for correspondence

(if different)

(include postcode if in UK)

Valid from Telephone

To Fax

e-mail

Marital status Nationality

2 Proposed course

Department or Centre

Qualification sought MA/MSc MRes MPhil PhD Diploma

Certificate No qualification sought (visiting student)

Title of course (where appropriate)

Method of study Full-time Part-time Modular

Duration of course Start date

For certain courses, examples of written work must be attached to your application; please see enclosed notes for details.

(d) Examinations still to be taken

Examination	Main subject	Date
.....
.....
.....

Please supply a copy of your degree certificate, transcript and/or official award letter as soon as it is available.

7 Employment

Please list your current and previous employment in chronological order, putting your present or most recent post first. Short periods of vacation work, unless they are particularly relevant to your proposed course, should be excluded.

Employment	Position held	From	To
.....
.....
.....
.....

8 Any other relevant qualifications or experience

.....
.....

9 Other applications

(a) Have you applied to this University before? If so, please give details of the dates and course(s) for which you applied.

.....

(b) Are you applying to other universities? If so, please give details.

.....

10 Academic references

All applicants must enclose, with their completed application, references from two academic referees. These should be individuals who are able to comment in detail on your capacity to cope with the academic demands of the course for which you are applying. You should give or send one of the enclosed reference envelopes to each of your referees. Each referee should place a letter of reference in the envelope, seal the envelope and sign across the seal, cover the signature with clear tape, and return the sealed envelope to you to forward with your application. Please enter details of your referees below.

Referee 1	Referee 2
Address	Address
.....
.....
Status	Status
Fax.....	Fax.....

11 Special needs Please give details of any special needs you might have (involving the provision of special arrangements or facilities on the part of the University) arising out of a disability or medical condition. *Please also complete the enclosed equal opportunities monitoring form.*

.....
.....

12 Financial support Please indicate how you intend to finance the costs (tuition fees and living expenses) of your proposed course of study.

.....

If you are offered a place at the University, you will be asked to provide satisfactory written evidence, for example in the form of a letter or statement from your bank or a letter from a sponsoring organisation, that you have adequate funds to meet the costs of the course; if such evidence is already available, please attach it to your application.

13 Source of information Please indicate where you *first* learnt about the course for which you are applying.

- Internet Prospectus Postgraduate course directory Newspaper/periodical
- Recruitment fair British Council/overseas adviser Staff at own university
- Staff at York Former student Other (*please specify*)

14 Ethnic origin *Please complete the enclosed equal opportunities monitoring form and return it with your application.*

15 Acknowledgment *If you wish receipt of your application to be acknowledged, please complete the enclosed acknowledgment card and return it with your application.*

16 Checklist and signature Please tick the appropriate boxes, and sign and date the form.

I have enclosed with my completed application:

- (a) two references in sealed envelopes
- (b) the white form giving an outline of my research topic
(*MPhil/PhD applicants in arts and social sciences only*)
- (c) examples of written work (*where required*)
- (d) a copy of my degree certificate, transcript and /or official award letter
- (e) evidence of funding
- (f) an English language test score report (IELTS, TOEFL or Cambridge Certificate of Proficiency in English) (*if English is not my first language*)
- (g) an equal opportunities monitoring form
- (h) an acknowledgment card (*if I wish receipt of my application to be acknowledged*)

Your application will not be considered unless item (a) and, where applicable, items (b) and (c) are enclosed. Items (d), (e) and (f), if not enclosed with your application, will be required before any offer of a place at the University can be made unconditional.

I certify that the particulars given on this application form are true.

Signature

Name in full (in block letters) Date

The completed form, together with two references in sealed envelopes and other attachments, should be returned to the **Graduate Schools Office, University of York, Heslington, York, YO10 5DD.**

If you need to contact the Graduate Schools Office, fax +44 1904 432092 or e-mail graduate@york.ac.uk. Information about the University is available on the Internet [<http://www.york.ac.uk/>].